



ana
ramirez



education

BA IN STUDIO ARTS

MEREDITH COLLEGE | RALEIGH, NC
DEC 2022

skills

COMPUTER LITERACY (WIN+MAC)

PHOTOSHOP

ILLUSTRATOR

INDESIGN

PROCREATE

AFTER EFFECTS

MICROSOFT OFFICE SUITE

ADOBE ACROBAT

ATTENTION TO DETAILS

ORGANIZING

PROBLEM SOLVING

CONVERSATIONAL SPANISH

experience

PART-TIME TEAM MEMBER

MICHAEL'S ARTS AND CRAFTS | MILFORD, CT
SEPTEMBER 2025 – PRESENT

- ▶ Operate cash register & assist customers with transactions on self-check registers
- ▶ Complete online pick-up in-store orders
- ▶ Merchandise recovery
- ▶ Maintain cleanliness & organization in the store
- ▶ Help customers with locating items in store & answer questions about products

PART-TIME STORE ASSOCIATE

JOANN FABRICS & CRAFTS | MILFORD, CT
NOVEMBER 2024 – MAY 2025

- ▶ Aided in managing the store front by completing transactions at the register handling online pick-up in-store orders, and answering store telephone
- ▶ Stocked merchandise and worked with co-workers on merchandise recovery
- ▶ Maintained cleanliness and organization throughout the store
- ▶ Assisted customers with locating items in the store
- ▶ Communicated details about products, coupons, or store policies to customers

GRAPHIC DESIGN FREELANCER

SELF-EMPLOYED | REMOTE
MAY 2022 – AUGUST 2024

- ▶ Scheduled meetings with clients to plan projects & discuss their aims for project
- ▶ Presented design concepts and variations to clients for feedback
- ▶ Collaborated with clients to better strengthen initial designs & concepts

GALLERY PHOTOGRAPHER & ASSISTANT

GADDY-HAMMRICK ART CENTER | RALEIGH, NC
JANUARY – MAY 2021

- ▶ Photographed artworks in gallery for virtual exhibits and exhibit catalogs
- ▶ Edited interview videos for social media to promote ongoing exhibitions
- ▶ Had meetings with gallery director to discuss & plan ways to create more interest exhibits and art center events
- ▶ Assisted with uninstalling exhibitions and preparing for the next one
- ▶ Received accessibility training for making screen-reader compatible documents

PRINT LAB ASSISTANT

MEREDITH COLLEGE | RALEIGH, NC
FEBRUARY – MARCH 2020

- ▶ Assisted students with using & trouble-shooting issues with the lab's tech
- ▶ Helped with the maintenance the lab's equipment
- ▶ Maintained a log & schedule of students & faculty members who used the lab

